



**CITY OF BURLINGTON**  
**300 N. Pine St.**  
**Burlington, Wisconsin 53105-1460**  
**Phone: (262)342-1161 Fax:(262) 763-3474**  
**www.burlington-wi.gov**

**AGENDA**  
**BURLINGTON HOUSING AUTHORITY**  
**REGULAR MEETING March 26, 2014 AT 6:00 P.M.**  
**RIVERVIEW MANOR, 580 MADISON STREET, BURLINGTON, WISCONSIN**

Pat Lapp, Chairman                      Kelly Iselin, Commissioner                      Charles Stubley, Commissioner  
Ralph Heck, Secretary                      LeRoy Stoehr, Commissioner

- 1. Call to Order-Roll Call**
- 2. Approval of minutes from previous meeting**
- 3. Financial Reports**
  - Project Reserve Accounts
- 4. Occupancy Report by Manager**
- 5. Building and Maintenance**
  - Coin Laundry to install washers with platforms –Phase II 2<sup>nd</sup>. Floor laundry area.
  - Smoke detectors installation update.
  - PBBS Equipment Co. Patterson Kelly boiler maintenance contract
  - WPI Communication –two broken suite phones returned for possible repairs.  
Keypad cost—(\$150.00 plus shipping) questioning cause of intermittent issues.
  - MPR update, City updated, Bill Farina, Max Weber Appraisals proposal and title commitment.
  - RD question regarding official legal title for CBHA
  - Island concrete damage.
- 6. Communications**
  - Review monthly payments and bank statements.
  - Brochures and website
  - HUD documentation requested.
  - Update on maintenance employees.
- 7. New Business**
  - Automatic call system to fire department.
  - Simply Computer training March 24<sup>th</sup>. In Rockford, IL. –office closed
  - WI-CARH training seminar 4/29/14 in Madison – Cost \$175.00
  - Pet policy

**8. Other Business**

**9. Other matters as authorized by Law**

**10. Adjournment**

NOTE: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-763-7996 at least 24 hours prior to the meeting.